

RETURNS FORM

- Please use this form for exchanges or returned items
- Returned garments must be in their original condition with the delivery note
- Specials made or bought to order and embroidered are non-returnable
- Credits and debits will be added to your account

We are happy to exchange or refund garments returned in their original condition within 30 days. We ask you to pay the cost of returning items, but we will cover the cost of sending exchanged goods. We suggest items are returned using a secure mail service such as recorded mail.

REASONS FOR RETURN CODES

- A Return of sample
- B Faulty Garment - please detail
- C Not as ordered
- D Wearer has left
- E Usual size ordered but doesn't fit
- F Do not like colour
- G Do not like style
- H Do not like fabric
- I Fit is wrong
- J Dissatisfied with quality
- K Other _____

ACCOUNT NAME			INVOICE/ORDER NUMBER
ORGANISATION			
CONTACT NAME	TITLE	NAME	
ADDRESS			
			POSTCODE
TEL	EMAIL		

ITEMS TO RETURN (Please complete fully. We aim to provide the highest standards and your feedback will help us continue to improve our performance)

REASON CODE	STYLE CODE	DESCRIPTION	PLEASE TICK		SIZE	FITTING/LENGTH	QUANTITY	UNIT PRICE	TOTAL PRICE
			EXCHANGE <small>complete replacement section below</small>	REFUND					
								£	£
								£	£
								£	£
								£	£
								£	£
								£	£
								£	£
								£	£

REPLACEMENT ORDER (Please complete fully)

STYLE CODE/DESCRIPTION CODE	SIZE	FITTING/LENGTH	QUANTITY	UNIT PRICE	TOTAL PRICE
				£	£
				£	£
				£	£
				£	£
				£	£
				£	£